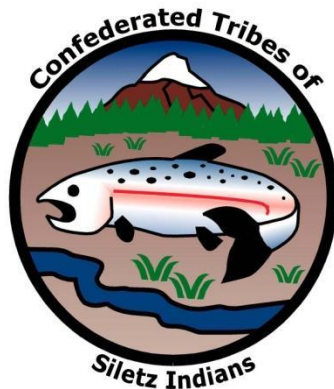


SILETZ COMMUNITY HEALTH CLINIC POLICY



**Community Health
(Comfort Station)**

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**PART 11K
Comfort Station**

I. POLICY

It is the policy of the Siletz Community Health Clinic (SCHC) to operate a comfort station that includes community access to laundry, restroom and shower facilities that meet the high standards to which the Siletz Community is entitled. Use of the facilities by tribal members and community residents is available as a community service (fee) and community programs (need based at no-cost). The comfort station is a community resource during times of public emergencies (health or natural disasters).

II. GENERAL INFORMATION

A. Staff

The comfort station staff consists of a part-time facilities staff (primary staff), clinic program staff for facility access; CTSI program staff for facility access; and Tillicum Fitness staff and TLC staff (support as needed). The primary staff opens and closes the facility and provides daily cleaning at closing.

B. Laundry Services

1. Fees:

- a. \$3.50 per load to wash
- b. .50¢ per 10 minutes to dry

2. Program Use

Programs may provide funding for tribal or community members enrolled in programs with identified need (ie. Houseless, emergency needs)

3. Hours of Operation

- a. Monday thru Friday 8 am to 7:30 pm
- b. Saturday 10 am to 4 pm (extend to weekday hours if staffed)
- c. Sunday 12 pm to 6:00 pm (extend to weekday hours if staffed)

C. Restroom Access

- 1. Will follow Laundry Service hours

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D. Shower Access

1. Program Use
 - a. Harm Reduction or designee/CTSI Program(s) will provide weekly access to houseless tribal members and community members by appointment during regular business hours.
 - i. Hours of operation will depend on need and staffing. All access will be by appointment.
 - ii. Clients will be allowed 30-minutes to shower up to 3 x weekly.
 - iii. Supplies available at no charge: body soap and shampoo. A towel will be provided that is to be returned to staff following shower.
 - b. Cleaning
 - i. Harm Reduction or designee/CTSI Program will launder towels.
 - ii. Showers will be cleaned by Comfort Station staff on days used.

E. Drug, Alcohol, and Smoke Free

1. The Comfort Station is a drug and alcohol free area. Entry will not be permitted to anyone who appears to be under the influence of drugs or alcohol, or is in possession of drugs or alcohol. If a participant appears to be under the influence of drugs or alcohol the participant will be asked to leave.
2. The Comfort Station is a smoke and tobacco free facility.

F. Assumption of Risk and Proper Precautions

Access and use of facilities may have unforeseen risks which include injury or death. Anyone using the facilities must be aware of this fact, assume the risks, and be responsible for taking proper precautions. The facility is not staffed and use will be at your own risk.

III. RULES AND GUIDELINES

The following guidelines have been established to help operate and maintain the comfort station and to meet the goals established by the Siletz Tribal Council and Community Health Program:

- A. Don't leave clothes unattended.
- B. Machines cannot be reserved.

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- C. Don't overload machine.
- D. Follow detergent recommendation, not too much to overflow.
- E. Clear lint trap following use of dryer. Lint traps are a fire hazard.
- F. Clean up after yourself; trash goes in garbage cans located within facility.
- G. Use carts safely and as intended for clothes only; no loading children in them.
- H. Use headphones when listening to personal devices such as television streaming, music or videos (YouTube, TikTok, etc.).
- I. No rough housing.
- J. No loitering. You may only be on the premise while doing laundry.
- K. Clothes or any item left behind will be discarded after 48-hours.
- L. Doors will promptly lock at closing time. If your clothes are still in machines, you'll have to return tomorrow when facility opens.
- M. No pets are allowed except those assisting a person with a disability. Emotional support pets do not qualify.
- N. Neither the Confederated Tribes of Siletz Indians nor any of its employees are responsible for any lost or stolen articles.
- O. Eating is prohibited in the facility.
- P. The following activities are not permitted and will result in suspension, expulsion, or termination of use of the facility:
 1. Use of tobacco, alcohol, or other drugs
 2. Profanity, gestures, or behavior that others may find offensive
 3. Loitering inside the facility or in the parking lot
 4. Fighting
 5. Stealing
 6. Property damage or vandalism
 7. Disorderly conduct

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8. Horseplay
9. Littering
10. Spitting
11. Harassment or bullying